

Policy BE - SCHOOL BOARD MEETINGS

All WBSAU Board meetings will be announced publicly in accordance with this policy and applicable law. Except in the event of rare emergencies, such announcement will be made in ample time to allow public and media attendance and shall be disseminated in a manner reasonably calculated to notify the general public.

Regular Meetings

The Board will hold its regular business meetings once a month at 6:30 PM on the First Wednesday unless otherwise set by action of the Board. During the board's regular meeting, no agenda items will be put on the floor after 8:00 PM, unless a majority of the board votes to continue with the posted agenda items. Agenda items on the floor as of 8:00 PM will continue to be addressed until final action is taken on the item.

In instances where the board cannot complete its posted agenda, the board chair will decide to either schedule a special meeting or delay the agenda items until the next regular meeting.

Special Meetings

A special meeting of the Board is a meeting that is held to address important matters that arise between regular meetings and/or require Board action before the time set for the next regular meeting, or to consider a single subject in one session.

A special meeting may be called at any time at the discretion of the Chair or at the request of the Superintendent. The Superintendent shall be responsible for providing notice of a special meeting to Board members and the media at least 72 hours in advance of the meeting. The notice or agenda shall indicate the subject(s) of the meeting and action to be taken.

No business other than that stated in the notice of the meeting shall be transacted.

Emergency Meetings

An emergency meeting of the Board is a meeting that is called because a matter is so urgent that it must be addressed immediately and the advance notice required for a special meeting cannot reasonably be provided. An emergency meeting may be called by the Chair or at the request of the Superintendent.

The Superintendent shall notify the media of an emergency meeting by the same or faster means as used to notify Board members. Whenever practicable, 24-hour advance notice will be provided. The notice shall indicate the purpose of the meeting.

No business may be transacted other than that related to the purpose for which the emergency meeting is called.

Executive Sessions

Executive sessions of the Board shall be called and conducted in accordance with state law. Only the matter(s) stated in the motion to enter executive session shall be considered. No final action may be taken in executive session.

Workshops and Informational Meetings

The Board, at its discretion, may schedule workshops and other meetings to discuss a particular subject or proposal or to gather input from staff, students, the community, or other groups. No formal action shall be taken by the Board at any meeting other than a regular meeting, special meeting, or emergency meeting.

Legal Reference:

1 MRSA § 403 et seq.
20-A MRSA § 1001

Cross Reference:

BEC – Executive Session
BEC-E - Executive Session Laws
BEDH - Public Participation at Board Meetings

First Reading: 10/07/15

Second Reading: 11/04/15

Adoption: 11/04/15