

Policy CBD - Superintendent's Contract

The employment of the superintendent shall be made formal by means of a contract entered into by the School Board and the Superintendent. As provided by law, the term of the contract shall not exceed five years and shall end always on the 30th day of June, whatever the year of expiration. The contract will state the term of employment, compensation, benefits and other conditions of employment.

A School Board may discharge a Superintendent before the expiration of the contract term in accordance with Title 20-A, Section 1052.

Annually, beginning with the hiring of a superintendent and in each December thereafter, the board shall review its contract with its executive officer. Such a review is required under state law and shall be accomplished in compliance with procedures established by the Department of Education.

At the time of the annual review, the board shall determine and report to the Department the period of time for which the contract will be renewed; the terms of the contract; how long the board intends to await the superintendent's response to its proffered contract; and a certification of the board's actions in this matter. The law requires that the chair (and the secretary, if elected) of the board certify to the Commissioner of Education, under oath, all facts relative to the superintendent's employment.

Legal Reference:

20-A MRSA §§ 1051, 1052

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