

Policy GAB - JOB DESCRIPTIONS

In order for the school unit to function most efficiently and effectively, the duties and responsibilities for each position, along with the criteria (skills, knowledge and abilities) required to perform those duties, shall be set forth in written job descriptions.

The Superintendent is responsible for job description development, as well as review and revision as warranted, no less often than every five years. Development, reassessment and revision of job descriptions shall include input from people impacted by the position to ensure that the criteria contained are relevant to the position.

Legal Reference:

20-A MRSA § 1001(13)

First Reading: 03/02/16

Second Reading: 04/06/16

Adoption: 04/06/16