

## **West Bath School Administrative Unit**

### **Board of Directors Meeting Minutes**

**Wednesday, April 23, 2015 at 6:00 PM**

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**Members Present:** Dennis Crews, Chairman; Keith Hinds, Vice-Chairman; Meagan Hennessey, Robert McDaniel, Jordi St. John

**Members Absent:** None

**Others Present:** Emily Thompson, Elaine Tomaszewski (MSMA)

#### **Call to Order:**

The meeting was called to order by at 6:00 PM by Dennis Crews and the Pledge of Allegiance was recited.

#### **Approve/Amend Minutes of April 15, 2015:**

Amendments: None

A motion was made to approve the minutes as written and presented by Keith Hinds, and was seconded by Robert McDaniel. Vote (5-0)

#### **Adjustments to the Agenda:**

There were no adjustments made to the agenda.

#### **Public Comment:**

None

#### **Board Workshop:**

MSMA provided a workshop for new school board members for the purpose of orientation, professional development, and to develop a focus on the work of a school board. The goals of the workshop as outlined by MSMA were to 1) review the basics of effective boardsmanship; 2) develop understanding among members of the board and leadership team; and 3) strengthen understanding of the role of the board and the role of the superintendent.

Following the workshop it was discussed that Dennis will contact MSBA to discuss annual dues, insurance, and the benefits of membership.

#### **Committee Reports:**

1. Policy Committee: The committee has begun work. Mrs. Thompson provided the members with a list of required policies as a starting place, and has contacted MSMA

to obtain access to their database of policies. Using other districts' policies as models, Mr. Hinds has created several initial policies for the committee to review. The committee intends to bring policies to the board at the next meeting for a first reading.

2. Technology Committee: The most recent information obtained from the state regarding the required technology plans has information that is dated with the year 2002. More recent information from the state is necessary before the committee begins their work.

### **Old Business:**

1. Second Reading of the WBSAU School Choice Policy: The board reviewed the changes made to the policy based upon the first reading. Further changes were proposed in the first and last line of the policy, and discussions about rules of residency took place. Because the town determines residency before children enroll in school, rules about residency qualifications for school choice were removed from the proposed policy. The right for the school board or designee to verify residency at any time remains in the policy.

Robert McDaniel made a motion to table the school choice policy until the next meeting to allow opportunity to review the revisions. This motion was seconded by Jordi St. John. Vote (5-0).

2. Second Reading of the WBSAU 2015-2016 Budget: Mrs. Thompson presented the changes to the proposed budget, based upon the feedback provided by board members on April 15<sup>th</sup>. The changes included costs associated with a change in the school-based business manager position, decreasing the line by \$18,030.44, and increasing the 1:1 access for the 4<sup>th</sup> and 5<sup>th</sup> grade students, increasing the line by \$1,700. The proposed budget that will be presented to the Board of Selectmen is \$3,221,354.09 with a local contribution of \$2,939,277.45.

Keith Hinds made a motion to approve the creation of a school-based business manager position, as presented in the updated budget. Jordi St. John seconded the motion. Vote (5-0).

Mrs. Thompson provided board members with the Maine Learning Results for World Languages, and pointed out the performance indicators in the K-2 and 3-5 columns that elementary students are required to demonstrate proficiency in.

The school board reviewed costs associated with other proposed new or increased positions.

Dennis Crews will contact MSMA regarding the cost associated with Dues and Insurance to allow Article 08 to be completed.

**New Business:**

1. Principal's Report – Mrs. Thompson provided the board with a copy of the monthly report that she had submitted to the RSU 1 Board of Directors in order to share news and updates from WBS.

**Public Comments:**

None

**Executive Session:**

A motion was made at 8:04 PM by Keith Hinds to enter executive session pursuant to Title I, Chapter 13, Section 405, 6, A. of the M.R.S.A. for the purpose of discussing personnel issues. The motion was seconded by Robert McDaniel. Vote (5-0)

The board re-entered the public meeting at 8:35 PM.

**Next Meeting Date and Location:**

Wednesday, April 29, 2015 at 6 PM at the West Bath School.

**Adjourn:**

Keith Hinds made a motion to adjourn at 8:37 PM. This was seconded by Robert McDaniel. Vote (5-0)

Submitted by,

A handwritten signature in black ink, appearing to read 'Emily Thompson', with a long horizontal flourish extending to the right.

Emily Thompson