

## **West Bath School Administrative Unit**

### **Board of Directors Meeting Minutes**

Monday, May 20, 2015 at 7:00 PM at West Bath School

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**Members Present:** Dennis Crews, Meagan Hennessey, Keith Hinds, Robert McDaniel, Jordi St. John

**Members Absent:** None

**Others Present:** Melissa Belanger, Mark Bauer, Sara Cunningham, Aggie Demers, Carol Gillespie, Carl Turner, Emily Thompson

#### **Call to Order:**

The meeting was called to order at 7:05 PM by Dennis Crews. The Pledge of Allegiance was recited.

#### **Approve/Amend the Minutes of 5/5/15 and 5/11/15**

1. Megan Hennessey was listed twice on both sets of minutes.
2. Justin Hennessey was added to the list of others in attendance at the meeting on 5/11/15
3. The vote taken on 5/11/15 to reduce the Chrome Books in the budget was amended to show the vote as 4-1.

Robert McDaniel made a motion to accept the minutes with the amendments. This was seconded by Jordi St. John. Vote (5-0).

#### **Adjustments to the Agenda:**

None

#### **Public Comments:**

None

#### **Town Meeting and Warrant Workshop with Mark Bauer:**

Mark Bauer walked the board members through the process of a town meeting and a reading of the warrant.

He explained that first a moderator is elected via a written ballot. The town clerk will swear the moderator in.

The warrant was drafted in an open format, so the articles can be adjusted up or down from the floor.

The board members determined that Mr. Hinds would make motions and members of the board will second the motions. Mr. Crews will then read explanations.

Prior to adjourning the meeting, the board chair will make an announcement regarding the upcoming referendum. The meeting ends with a motion to adjourn and a second to the motion.

### **Old Business:**

The board conducted second readings of the following policies:

1. BCB – Conflict of Interest  
Motion to approve and adopt – Mr. Hinds, Second – Ms. Hennessey.  
Vote (5-0)
2. BCC – Nepotism  
Motion to approve and adopt – Mr. Hinds, Second – Mr. Crews,  
Vote (5-0)
3. EEAA – Transportation Policy  
Motion to approve and adopt – Mr. St. John, Second – Ms.  
Hennessey, Vote (5-0)

### **New Business:**

1. Policies: The board conducted first readings of the following policies. Any changes made to the policies during the first reading are noted.

- ACAA – Harassment and Sexual Harassment of Students
- ACAA-R – Student Discrimination and Harassment Complaint Procedures
  - Discussed the difference between number of calendar days and number of business days . Under section D3, added: inform the student and the legal guardian.
- ACAB – Harassment and Sexual Harassment of School Employees
- ACAB-R – Employee Discrimination and Harassment Complaint Procedure
  - Adjusted C-7 to be 21 calendar days and E – 14 business days
- BEDH – Public Participation at Board Meetings
- JICIA – Weapons, Violence and School Safety
- JICK – Bullying

### **Public Comment:**

Sara Cunningham asked if the policy gave a definition of bullying, and whether the policy applied to PTO events. The definition of bullying was read from the policy. Mrs. Thompson explained that the policy applied to school sponsored events.

Sara Cunningham asked if there was a list of weapons in the weapon policy.  
The listed was read aloud.

**Next meetings Dates/Locations:**

- Tuesday, May 26<sup>th</sup> – School Budget Town Meeting – 6 PM at the West Bath School
- Tuesday, June 2<sup>nd</sup> – Budget Referendum
- Wednesday, June 3<sup>rd</sup> – Town Hearing of the full budget at the Fire Station at 6 PM
- Monday, June 8<sup>th</sup> – School Board Meeting at the West Bath School at 6 PM.

**Adjourn:**

Mr. Hinds made a motion to adjourn at 8:20. This was seconded by Jordi St. John.  
Vote (5-0)

Submitted by,

A handwritten signature in black ink, appearing to read 'Emily Thompson', with a long horizontal line extending to the right.

Emily Thompson