

West Bath School Administrative Unit

Board of Directors Meeting Minutes

Wednesday, July 1, 2015 at 6:30 PM at West Bath School

Members Present: Dennis Crews, Meagan Hennessey, Keith Hinds, Robert McDaniel, and Jordi St. John

Members Absent: none

Others Present: Emily Thompson

Call to Order:

The meeting was called to order at 6:32 PM by Dennis Crews. The Pledge of Allegiance was recited.

Comments from the Chair:

Mr. Crews welcomed the WBSAU Board of Directors to the first official meeting of the WBSAU.

Approve/Amend Minutes of 6/8/15:

Keith Hinds made a motion to approve the minutes of 6/8/15 as presented. This motion was seconded by Mr. St. John. Vote (4-0).

Adjustments to the Agenda:

Item 10.01 was added to New Business, to present the Board of Selectmen's policy for Disbursement of Education Costs.

Public Comment:

None

Committee Reports:

- 1) Policy Committee: The policy committee reported that the board is close to having read all of the mandatory policies for the school district. Only 3-4 are remaining and will be added to the next agenda for first reading.
- 2) Technology Committee: The technology committee reported that it is time to get together and talk.
- 3) Facilities Committee: Siemens will be present next week to speak about the heating system and proposed upgrade to the heating controls.

Mrs. Thompson shared the town's bid policy for board reference.

Meagan Hennessey arrived at 6:39 PM.

After reviewing the policy, the question was asked about whether representatives of the school board and/or the superintendent would be able to participate in the awarding of bids. Mrs. Thompson suggested that we schedule a meeting with the town administrator and the chair of the Board of Selectmen to discuss the policy, seek clarity, and to determine the next steps.

Mr. Hinds mentioned that he had read an article about a partnership with Hunnywell and SAD 75 regarding energy audits and will forward the article.

Superintendent's Report:

Mrs. Thompson shared the following updates with the board:

- 1) The Pre-K application has officially been approved. Mrs. Thompson reported that it has been a pleasure working with Family Focus, the Bath Area Family YMCA, The Children's Schoolhouse, Maine Community Action, and Child Development Services to get this plan in place.
- 2) Pre-K placements have been made and enrollment forms have been provided to programs to distribute to families. There is space for two more students at Family Focus.
- 3) Interviews for the vacant teaching position took place during the day on July 1st. The applicant pool was very strong. A second round of interviews will take place next week.
- 4) We are expecting the new 279s to be released from the state at any time. Mrs. Thompson reminded the board that our 279 may look no different than the prior 279.
- 5) All of the WBSAU No Child Left Behind applications, as well as the Local Entitlement grants have been submitted to the Department of Education.
- 6) Mrs. Thompson was notified by the Federal Government that as a small, rural school district, West Bath is eligible for Rural Education Grant funding, known as REAP. She submitted the grant application on June 30th and is awaiting information regarding the amount of funds that may be available to support the school programming.

Old Business:

The board conducted second readings of the following policies:

1. Second Reading of AD – Educational Philosophy/Mission
Mr. McDaniel made a motion to approve the policy. Mr. Crews seconded that motion. Vote (5-0).
2. Second Reading of IHBAA – Referral of Students with Disabilities

- Mr. St. John made a motion to approve the policy. Mr. McDaniel seconded that motion. Vote (5-0).
3. Second Reading of JFAB – Admission of Non-Resident Students
Mr. McDaniel made a motion to approve the policy. Mr. St. John seconded that motion. Vote (5-0).
 4. Second Reading of JKAA – Use of Physical Restraint and Seclusion
Ms. Hennessey made a motion to approve the policy. Mr. St. John seconded that motion. Vote (5-0).
 5. Second Reading of JKAA-R – Procedures on Physical Restraint and Seclusion
Mr. St. John made a motion to approve the policy. Ms. Hennessey seconded that motion. Vote (5-0).
 6. Second Reading of JKF – Disciplinary Removal of Students with Disabilities
Mr. McDaniel made a motion to approve the policy. Ms. Hennessey seconded that motion. Vote (5-0).
 7. Second Reading of JKF-R – Disciplinary Removal of Students with Disabilities Administrative Procedure
Ms. Hennessey made a motion to approve the policy. Mr. St. John seconded that motion. Vote (5-0).
 8. Second Reading of JLF – Reporting Child Abuse and Neglect
Mr. McDaniel made a motion to approve the policy. Mr. Crews seconded that motion. Vote (5-0).
 9. Second Reading of JRA – Student Records and Information
Mr. St. John made a motion to approve the policy. Ms. Hennessey seconded that motion. Vote (5-0).
 10. Second Reading of JRA-E – Student Education Records and Information Rights
Mr. McDaniel made a motion to approve the policy. Ms. Hennessey seconded that motion. Vote (5-0).
 11. Second Reading of JRA-R – Student Education Records and Information Procedures
Changed I.2. to clarify wording around the advancement and maintenance of records.
Mr. Hinds made a motion to approve the policy as revised. This was seconded by Mr. McDaniel. Vote (5-0)

New Business:

1. Disbursement of Educational Funds Policy:
The board reviewed the Disbursement of Educational Funds Policy that was created by the Board of Selectmen. Concern was noted with the need to have a majority of the school board sign payroll and accounts payable warrants. It

was determined that the Superintendent and Board Chair would meet to discuss any next steps.

2. First Reading of Board Policies: The following policies were reviewed as a first reading. Any changes that were made to the policies are noted below.
 1. First Reading of ADC – Tobacco Use and Possession
Added personal vaporizers after e-cigarettes
 2. First Reading of ADC-R – Tobacco Use and Possession Procedures
Fixed typo in C. E/G changed to e.g
Ms. Hennessey asked whether our policies needed to incorporate wording regarding medical marijuana. Mrs. Thompson will consult with the attorney.
 3. First Reading of DN – School Properties Disposal
Changed E & F to remove the “after so informing the board”
 4. First Reading of EBAA – Chemical Hazards
Remove the S from schools in first and third paragraphs. First, second, and third adoption lines will be added.
 5. First Reading of ECB – Pest Management on School Grounds
 6. First Reading of EFE – Competitive Food Sales
Removed typo in third paragraph – k
Remove D - CTE
 7. First Reading of JICH – Drug and Alcohol Use by Students
Under B, removed the (s) after principal, reformatted the cross-references.
Under A, add “or designee”, and strike: if the incident occurs after school hours
 8. First Reading of JICH-R – Drug and Alcohol Use by Students Guidelines
 9. First Reading of JLDBG – Reintegration of Students from Juvenile Correctional Facilities
Change guidance to school counselor, removed bracket on part F
 10. First Reading of JLDBG-R – Reintegration of Students from Correctional Facilities: Training for School Personnel – Administrative Procedures
Changed guidance counselor to school counselor, eliminated the (s) from principal.

Public Comments

None

Next Meeting Dates and Locations

1. Wednesday, July 8, 2015 at 6:30 PM at the West Bath School
2. Monday, August 17, 2015 at 6:30 PM at the West Bath School

3. Wednesday, September 2, 2015 at 6:30 PM at the West Bath School

Adjourn:

Mr. Hinds made a motion to adjourn the meeting at 8:37. This was seconded by Jordi St. John. Vote (5-0).

Submitted by,

A handwritten signature in black ink, appearing to read "Emily Thompson", with a long horizontal flourish extending to the right.

Emily Thompson