

West Bath School Administrative Unit

Board of Directors Meeting Minutes

April 6, 2022 at 6:00 PM

Members Present: Keith Hinds, Joanne Powers, Ashleigh Randall, and Casandra Whorff

Members Absent: Alexandra Jungbluth

Others Present: Patrick Bowdish, Emily Thompson

Call to Order:

The meeting was called to order at 6:03 PM by Mrs. Randall. The Pledge of Allegiance was recited.

Comments from the Chair:

Mrs. Randall thanked board members for being present, stating she knows it has been a challenge to get everyone at the table over the last few weeks.

Adjustments to Agenda:

None

Public Comments:

None

Old Business

1. Second Reading of the 2022-2023 School Budget & Board Vote

Mrs. Randall said that the board did not have enough members to make a quorum at Monday night's rescheduled workshop/meeting, so that evening was reorganized to be a joint workshop of the board's finance committee with the Budget Advisory Committee. She said that the board is now at a place where they need to take action so warrants can be prepared.

Mrs. Thompson provided the second reading of the budget.

The budget included the following:

- 01 - Regular Instruction - \$922,070.51/decrease of \$41,344.74 or 4.29%
- 02 - Regular Instruction Tuition - \$1,448,568.14/increase of \$71,597.44 or 5.2%

- 03 - Special Education Instruction - \$615,296.68/decrease of \$1,035.73 or .17%
- 04 - Special Education Tuition - \$51,000/decrease of \$21,000 or 29.17%
- 05 - Other Instruction - \$4,500/no change
- 07 - Student & Staff Support - \$281,076.74/increase of \$15,647.47/ or 5.9%
- 08 - System Administration - \$99,454.96/increase of \$1,500.01 or 1.53%
- 09 - School Administration - \$198,289.54/decrease of \$14,035.01 or 6.61%
- 10 - Transportation - \$165,132.40/increase of \$9,109 or 5.84%
- 11 - Operation/Maintenance - \$220,151.00/increase of \$57,516.60 or 35.37%
- 13 - Food Service - \$45,000/increase of \$10,000 or 28.57%

This creates a total proposed budget of \$4,050,539.97/increase of \$87,955.64 or 2.22%

The proposed revenue includes:

- State Subsidy - \$242,688.79
- Carry forward - \$125,000
- Carry forward from the undesignated fund balance - \$150,000.

The local contribution is \$3,532,851.18/increase of \$98,102.73 or 2.86%

Mrs. Thompson shared a communication she'd had by email with Ms. Powers regarding West Bath special education staffing levels and case management, as it compared with Phippsburg Elementary School.

Mrs. Randall said that after receiving feedback from the budget advisory committee, the finance committee had the following recommendations:

- Reduce cost center 02 by \$25,663.67 to reflect a change in tuition from 2 additional students at a 3% increase to 1 additional student at a 2% increase
- Reduce cost center 03 by \$52,363.25 to reflect a reduction of .5 FTE special education teacher, with restructuring of positions to be determined by the superintendent
- increase cost center 07 by \$847 to reflect increasing a non-association raise
- increase cost center 08 by \$894 to reflect increasing a non-association raise
- increase cost center 09 by \$3,103.45 to reflect increasing a non-association raise
- increase cost center 11 by \$4,000 to increase the budget for oil and electricity

These changes reduce the overall budget by \$69,181.65 from the first reading. Therefore, the new proposed budget would be:

- 01 - Regular Instruction - \$922,070.51/decrease of \$41,344.74 or 4.29%
- 02 - Regular Instruction Tuition - \$1,422,904.47/increase of \$45,933.77 or 3.34%
- 03 - Special Education Instruction - \$562,933.43/decrease of \$53,398.98 or 8.66%
- 04 - Special Education Tuition - \$51,000/decrease of \$21,000 or 29.17%
- 05 - Other Instruction - \$4,500/no change
- 07 - Student & Staff Support - \$281,924.01/increase of \$16,494.74/ or 6.21%
- 08 - System Administration - \$100,349.51/increase of \$2,394.56 or 2.44%

- 09 - School Administration - \$201,392.99/decrease of \$10,931.56 or 5.15%
- 10 - Transportation - \$165,132.40/increase of \$9,109 or 5.84%
- 11 - Operation/Maintenance - \$224,151.00/increase of \$61,516.60 or 37.83%
- 13 - Food Service - \$45,000/increase of \$10,000 or 28.57%

This creates a total proposed budget of \$3,981,358.32/increase of \$18,773.00 or 0.47%

The proposed revenue includes:

- State Subsidy - \$242,688.79
- Carry forward - \$125,000
- Carry forward from the undesignated fund balance - \$150,000.

The local contribution is \$3,463,669.53/increase of \$28,921.08 or 0.84%

Mr. Hinds made a motion to approve the increases and decreases as presented. Mrs. Whorff seconded the motion. Vote (4-0).

Mr. Hinds made a motion to adopt the budget with the coversheet dated 4/6/22. Mrs. Whorff seconded the motion. Vote (4-0).

Mr. Hinds asked for the tuition credit line to be removed from the coversheet.

Public Comments

None

Set Next Meeting Dates and Locations

1. April 13 - Regular Meeting of the School Board of Directors @ 6 PM

Adjourn

Mr. Hinds made a motion to adjourn at 6:22 PM. Mrs. Randall seconded the motion. Vote (4-0).

Submitted by,



Emily Thompson