

## **West Bath School Administrative Unit**

### **Board of Directors Meeting Minutes**

April 12, 2023 at 6:00 PM

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**Members Present:** Keith Hinds, Alexandra Jungbluth, and Izabela Werner

**Members Absent:** Joanne Powers, Casey Whorff

**Others Present:** Patrick Bowdish and Emily Thompson

#### **Call to Order:**

The meeting was called to order at 6:01 PM by Mr. Hinds. The Pledge of Allegiance was recited.

#### **Comments from the Chair:**

None

#### **Approve/Amend Minutes of 3/15/23, 3/22/23, 3/29/23, and 4/5/23**

Mrs. Jungbluth made a motion to approve the minutes as presented. Mr. Hinds seconded the motion. Vote (3-0).

#### **Adjustments to Agenda:**

The staff report was removed from the agenda and moved to the May agenda.

#### **Public Comments:**

None

#### **Executive Session**

Mr. Hinds made a motion at 6:03 PM to request to enter into an executive session pursuant to Title I, Chapter 13, Section 405,6,A of the M.R.S.A. for the purpose of discussing personnel matters. Mrs. Jungbluth seconded the motion. Vote (3-0).

The board returned to regular session at 6:12 PM.

#### **Committee Reports**

1. Policy Committee – No Report
2. Facilities Committee – No Report
3. Finance Committee

- a. Payroll Warrants – Mr. Hinds signed payroll warrants on 3/24/23 and 4/7/23.
- b. AP Warrants - Mr. Hinds signed the AP on 4/3/23 and 4/12/23 and Mrs. Werner signed the AP on 3/7/23 and 4/12/23.

## **Superintendent's Report**

1. Financial Report - Mrs. Thompson commented that with 25% of the year remaining, 31% of the budget remains. She discussed the same areas of concern in regards to over-expenditures as in prior meetings, including special education services and heating oil.
2. District Updates -
  - a. Farm to School Committee – Mrs. Thompson commented that Mrs. Jarvis was scheduled to attend this meeting to share updates about the ongoing work in the school garden, including the start-up of the farm to school committee and the upcoming involvement in the farm to school institute. She will attend in May to report out.
  - b. End of Year Events – Mrs. Thompson provided the board with a list of upcoming end of year events.
  - c. Better World Day – Mrs. Thompson informed the board that May 5<sup>th</sup> is Better World Day, a day of work and service in EL Schools. The said that the school's theme this year is Kids Helping Neighbors, and the staff and students in grades 3-5 are offering services for spring clean-up of yards, including raking, brush removal, and mulching, for those who could use an extra hand removing debris. The K-2 students will remain at school to create planters and paint rocks as plant pets, which the second graders will then distribute to neighbors along with cards and notes from students. She said that the school is hoping to develop a system and a clear enough routine where this could be something that is offered on an annual basis.

## **Old Business**

1. Approval of the 2023-2024 School Budget Articles/Warrants

Mr. Hinds shared and reviewed the school budget articles for the warrant with the board.

Mr. Hinds made a motion to approve the warrant as presented. Mrs. Werner seconded the motion. Vote (3-0).

## **New Business**

1. 2023-2024 School Calendar

Mrs. Thompson shared the proposed school calendar with the board, and highlighted where there are similarities and differences with neighboring districts.

Mrs. Jungbluth made a motion to approve the calendar as presented. Mrs. Werner seconded the motion. Vote (3-0).

**Public Comments**

None

**Set Next Meeting Dates and Locations**

1. June 21 – WBSAU School Board of Directors Meeting at 6 PM

**Adjourn**

Mr. Hinds made a motion to adjourn at 6:22 PM. Mrs. Jungbluth seconded the motion.  
Vote (3-0).

Submitted by,

A handwritten signature in black ink, appearing to read "Emily Thompson", with a long horizontal flourish extending to the right.

Emily Thompson