

West Bath School Administrative Unit

Board of Directors Meeting Minutes

April 15, 2026 @ 6 PM

Members Present: Nathan Briggs, Kayla Hughes, Robert Weir, Casey Whorff

Members Absent: Joanne Powers

Others Present: Patrick Bowdish, Emily Thompson

Call to Order:

The meeting was called to order at 6:00 PM by Mrs. Whorff. The Pledge of Allegiance was recited.

Comments from the Chair:

There were no comments.

Approve/Amend Minutes of 3/18/26 and 4/6/26:

Mrs. Whorff made a motion to approve the minutes of 3/18/26 and 4/6/26. This was seconded by Ms. Hughes. Vote (4-0).

Adjustments to Agenda:

None

Public Comment

None

Committee Reports:

1. Finance Committee:
 - a. Payroll warrants were signed by Mrs. Whorff on 3/27 and 4/10.
 - b. AP warrants were signed by Mr. Weir and Mrs. Whorff on 4/2 and 4/15.

Superintendent's Report:

1. Financial Report – Mrs. Thompson reported that with 20% of the year remaining, 29% of the budget remains. She expressed that the AP is not reflected in this budget, and with it included, 23.7% of the budget remains, which is right about where they'd hoped to be. Other than the maintenance line, all lines are tracking as expected.

2. District Updates:

- a. Attendance - Mrs. Thompson provided the quarter 3 attendance
- b. Ready, Set, Go – She reported that the kindergarten screening team had held their second round of Ready, Set, Go incoming kindergarten family nights and received wonderful feedback from parents afterwards about how helpful it was for their families to be able to visit with staff and students and have a better idea of what kindergarten is all about. Mrs. Thompson said she is grateful to the faculty who planned the evenings and gave of their time.
- c. After School Crew - After-school crew, the brainchild of Mrs. Moore and Mr. Bowdish, has continued over the last 6 weeks, with two rounds of 3 week Lego club groups. Mrs. Thompson said that she would once again would like to thank them for their gift of time, their planning, and their intentionality in providing opportunities for our students. The students have loved the experiences.
- d. Student-Led Conferences – Mrs. Thompson reported that student-led conferences are tomorrow, and having viewed samples of portfolios today, students have much to be proud of.
- e. EL Education Conference – Mrs. Thompson shared that West Bath students were invited to be speakers at an upcoming EL conference that will be held at King Middle School, focused on the full curriculum model, outcomes, and high quality work. West Bath students will be presenting to groups of 10 educators, sharing their authentic learning experiences and products.
- f. Battle of the Books – Mrs. Thompson congratulated Megan King and the West Bath Battle of the Books teams. They have been working all year, reading and studying books and preparing to participate in the Battle of the Books alongside the RSU1 and Georgetown teams. 15 students and Mrs. Fuller participated last Thursday night, and did a fantastic job representing West Bath School. She said that kids are already talking about next year's books!

Old Business

1. Approval of the 2026-2027 School Budget Articles/Warrant

Mrs. Whorff presented the budget articles for the warrant to the board. She made a motion to approve the warrant articles. Mrs. Whorff seconded the motion. Vote (4-0).

2. Second Reading of Board Policies

a. JLCDB – Administration of Naloxone Hydrochloride

Mrs. Whorff provided an overview of policy JLCDB for a second reading. Mrs. Hughes made a motion to approve the policy as presented. Mr. Weir seconded the motion. Vote (4-0).

Mr. Weir asked to circle back to the prior agenda item, as he wished to know what article the fence could be found in. Mrs. Thompson explained that that article will be in the Board of Selectmen's warrant, as it is outside of the school budget.

3. Board Goals

Mrs. Thompson said that she had had some communication with both Ms. Powers and Mrs. Hughes about some topics that fall under board goals, and in follow up with Mrs. Whorff, Mrs. Whorff felt having a board goal discussion quarterly might be useful, which is why it was listed on the agenda. Mrs. Thompson shared that Mrs. Hughes had offered an idea about having the school utilize the town's new text alert feature. Mrs. Thompson said that she had talked with the town administrator who was happy to have the school participate. They are still getting their system up and running. They anticipate that it will be another way to share items similar to what is currently shared in their weekly email.

Mr. Weir said that in relation to strengthen communication and family engagement that he did not feel he had a lot of interaction with families and students. The board members discussed that, and talked about periodically writing something that could be in the school's newsletter.

Mrs. Thompson asked the board if they would like to receive the weekly update that goes to families, to which they responded affirmatively.

New Business

1. 2026-2027 School Calendar

Mrs. Thompson shared the school calendar, and discussed where there were similarities and differences, and the rationale for those. Mr. Weir made a motion to approve the calendar as presented. Mr. Briggs seconded the motion. Vote (4-0).

2. First Reading of Board Policies

Mrs. Whorff provided the following policies for a first reading:

- a. DID – Inventories
- b. DKC – Expense Authorization and Reimbursement
- c. DKC-R – Expense Reimbursement Procedure – Travel

Public Comments

None

Set Next Meeting Dates and Locations

1. April 27, 2026 – Public Information Session @ 6 PM at the Fire Hall
2. May 4, 2026 – Town Meeting @ 6 PM at the West Bath School
3. May 20, 2026 – Regular Meeting of the School Board of Directors @ 6 PM

Mr. Weir asked for clarification from Mrs. Whorff regarding the structure of the Public Information Session, to which she responded. She also reminded the board to be mindful of student privacy when answering questions about the budget.

Adjourn

Mr. Briggs made a motion to adjourn at 6:50 PM. Mr. Weir seconded the motion. Vote (4-0).

Submitted by,

A handwritten signature in cursive script, appearing to read "Emily Thompson", with a long horizontal flourish extending to the right.

Emily Thompson