

West Bath School Administrative Unit

Board of Directors Meeting Minutes

June 17, 2026 @ 6 PM

Members Present: Nathan Briggs, Joanne Powers, Robert Weir, Casey Whorff

Members Absent: Kayla Hughes

Others Present: Patrick Bowdish, Emily Thompson

Call to Order:

The meeting was called to order at 6:00 PM by Mrs. Whorff. The Pledge of Allegiance was recited.

Comments from the Chair:

Mrs. Whorff thanked the school staff for making the school year so wonderful. She congratulated the 5th graders on stepping up to middle school earlier in the day.

Approve/Amend Minutes of 4/15/26:

Mrs. Whorff made a motion to approve the minutes of 5/20/26. This was seconded by Mr. Briggs. Vote (4-0).

Adjustments to Agenda:

None

Public Comment

None

Committee Reports:

1. Finance Committee:
 - a. Payroll warrants were signed by Mrs. Whorff on 5/22 and 6/4.
 - b. AP warrants were signed by Mr. Weir and Mrs. Whorff on 6/3 and 6/17.

Superintendent's Report:

1. Financial Report – Mrs. Thompson reported that with 4% of the year remaining, 6.3% of the budget remains. After the final AP and payroll, Mrs. Thompson said she anticipated

about 2.5% of the budget remaining before auditing. She said that lines are tracking as they should.

2. District Updates:

- a. Parade of Graduates – Last Wednesday was the parade of graduates, the annual event where graduating seniors return to WBS in their caps and gowns and parade through the halls. Just 5 minutes before the parade was to begin, WBS received a call that there was a mix-up with RSU1's buses and students weren't coming. But the students rallied and got themselves there, and the parade continued. Mrs. Thompson commented that it is such a wonderful event and the school is so grateful to have the opportunity to welcome students back and wish them well on their next adventure.
- b. Celebration of Learning – The spring Celebration of Learning was the prior Thursday. Mrs. Thompson provided the board with the program and stated that the celebration was well done, well attended, and students and staff should all be proud.
- c. Field Day – Field Day was on Friday. She thanked Mrs. H. for all of the organization of the day. She also thanked the parent volunteers, stating that field day could not be held without their support - Valerie Albert, Frank All, Kristi Belson, Rebecaa Blier-Carter, Erin Connolly, Mike Dunning, Heidi Fowler, Sarah Garant, Becky Gilmore, Danielle Hamel, Katherine Larsen, Mark Ridgeway, Briana Stilkey, Crystal Streevey, and Morgan Vigue.
- d. 5th Grade Boat Launch – Earlier in the day the 5th grade students held their boat launch, launching the 2 Monhegan skiffs they built at the Maine Maritime Museum. It was near perfect conditions. All of the students, and many parents were able to try rowing the skiffs, and view the craftsmanship. Mrs. Thompson commented that they are trying something new with these two skiffs, and that is we've set up an online silent auction to try to sell one of the boats. The intention is that the school can use the funds raised to purchase a trailer to help to move the boats, so that they are more readily able to utilize them for rowing for adventure PE and other purposes.
- e. 5th Grade Step-Up Ceremony – Mrs. Thompson commented that the 5th grade step-up ceremony was also held that day, and they've stepped up 16 fantastic 5th graders to middle school.
- f. Final Day – Tomorrow marks the final day of school for students. ESY is set to begin on July 6th, and is being facilitated this year by Jenn Iverson and Kelsey Marco.
- g. School Psychologist – Mrs. Thompson said that she had posted the position for a school psychologist and held interviews. The candidate who was offered the position declined the offer. She said that before moving forward, she would like to meet with RSU1 again to rediscuss sharing a position. Once that information is known, she'll determine how to proceed. While a special education director would be fantastic to have, as would a full time school psychologist with what we discussed last week, what the school must have is access to at least a parttime school psychologist, either as an employee or a contractor, to evaluate students as part of the special education process. Mrs. Thompson said she would keep the board informed regarding how the school proceeds, but she's held off the second reading of the job description for the time being. She also made a corrective statement, as Mrs. Powers had asked last month if the school psychologist could be a master level. Mrs. Thompson had responded that it needed to be a doctoral level. She corrected that statement and said that both could be certified as

a school psychologist, however only the doctoral level school psychologist could diagnose. She said she'd be open to either level, she's looking for the right fit for the district.

Old Business

1. Review of Board Policies
 - 1.1.1. JICJ – Cell Phones and Other Personal Electronic Devices in Schools
Mr. Briggs made a motion to approve the policy as reviewed. This was seconded by Mr. Weir. Vote (4-0).
2. Second Reading of Board Policies
 - 1.2.1. JJF – Accounting for Cash Receipts and Cash Disbursements for All School Activities
Mrs. Whorff made a motion to approve the policy as presented. This was seconded by Mr. Weir. Vote (4-0).

New Business

1. Personnel Item
 - a. Special Education Teacher/Position Transfer
Mrs. Thompson notified the board that Kaitlin Moore, currently the 5th grade teacher, is transferring to the special education position that is vacant. Mrs. Thompson will post for a new 5th grade teacher.
2. Award Fencing Project

Mrs. Thompson shared bids that were received and walked the board through the selection process. The team had selected CA Newcomb and Sons. Mrs. Thompson shared the reference information she had gathered.

Mrs. Whorff made a motion to approve awarding the Fencing Project to CA Newcomb and Sons. Mr. Briggs seconded the motion. Vote (4-0).
3. Request to Provide Authority to the Superintendent to Transfer Funds within the 25-26 Budget

Mrs. Whorff made a motion to approve this request. Mr. Weir seconded the motion. Vote (4-0).

Public Comments

None

Set Next Meeting Dates and Locations

1. June 22, 2026 – Regular Meeting of the School Board of Directors @ 6 PM (tentative)

Adjourn

Mrs. Whorff made a motion to adjourn at 6:28 PM. Mr. Briggs seconded the motion.
Vote (4-0).

Submitted by,

A handwritten signature in black ink, appearing to read "Emily Thompson", with a long horizontal flourish extending to the right.

Emily Thompson