West Bath School Administrative Unit

Board of Directors Meeting Minutes

November 2, 2026 @ 4:30 PM

Members Present: Nathan Briggs, Kayla Hughes, Joanne Powers, Robert Weir, Casey Whorff

Members Absent: None

Others Present: Emily Thompson

Call to Order

The meeting was called to order at 4:30 PM by Mrs. Whorff. The Pledge of Allegiance was recited.

Adjustments to Agenda

None

Public Comment

None

Executive Session

Mrs. Whoff made a motion at 4:31 to enter into an executive session pursuant to Title 1, Chapter 13, Section 405,6,E. of the M.R.S.A. for the purpose of legal rights and duties of a school unit. Mrs. Hughes seconded the motion. Vote (4-0).

The board returned to regular session at 5:10 PM.

New Business

1. Transportation Contract

Mrs. Thompson shared with the board short-term board the transportation contract. She shared the known overages in costs as compared to what was anticipated, and extrapolated on those overages if the RFPs brought in similar contracts as the short term contract.

The board discussed how to potentially handle overages. Mr. Weir reminded the board of the long-term capital fund. Mrs. Thompson said that hopefully they'll know in early December what the tuition costs are so the board will have a better idea of if there's any

financial leeway. She said one possibility might be to go to town meeting if needed and request funds to be appropriated from the capital fund, to be repaid once audits are up-to-date and completed. Another option could potentially be to request the awarded contractor to consider an alternative payment structure, allowing the board to stay within in the budget for this fiscal year. Once the proposals are received a path forward will be easier to determine.

Mrs. Whorff said that with the potential of the board changing she wanted to make a motion to show support of the short-term contract. Mr. Weir seconded the motion.

Mrs. Hughes commented that while she felt badly for the former contractor, she thought it would be important for taxpayers to know why there is an overage, as the board has an obligation to the tax payers.

Vote (5-0).

2. Approval of Transportation RFP

Mrs. Thompson shared the transportation RFP that she hoped to release the following day with the board's approval. She pointed out specific additions that the school's attorney had recommended to add while they seek a new contractor. The board discussed specific dates for when it should be returned to allow time for a warrant to be created and a town meeting to be posted prior to an award date, if needed.

The board will choose two members to be present for the opening when they reconvene on November 18th.

Mr. Briggs made a motion to approve the transportation RFP with the amended dates. Mr. Weir seconded the motion.

Vote (5-0).

Set Next Meeting Dates and Locations

1. November 18, 2026 – Regular Meeting of the School Board of Directors @ 6 PM

Adjourn

Mrs. Whorff made a motion to adjourn at 5:43 PM. Mrs. Hughes seconded the motion. Vote (5-0).

Submitted by,



Emily Thompson